

Environmental Policy

PURPOSE

Shift F5 Ltd is committed to the principles and practices of protecting the environment from the result of our activities in creating services for our customers and wealth and employment for our employees and Directors.

AIMS

Our aims are to ensure we:

- Use energy efficiently generating emissions that are controllable and of the least harmful type, where appropriate.
- Collect waste and ensure that it is re-used or disposed of in as environmentally-friendly manner as possible, recycling where appropriate.
- Responsibly dispose of and actively encourage a paperless work environment, utilising technology at every available opportunity.

RESPONSIBILITIES

All employees are responsible for ensuring their day to day processes fall in line with best practice in regard to waste management within Shift F5 Ltd, ensuring all resources are used effectively and efficiently to avoid unnecessary waste.

PROCEDURE

We will continue to revise methods in which we can make our operations environmentally neutral and ultimately enhancing.

In our employment relationship, we will brief employees on the effects of all processes and services and encourage staff at all levels to contribute to on-going discussions regarding ways in which our processes can be made environmentally friendly.

We will also nurture a climate in which waste is minimised either by being avoided in the first place or by being disposed of in a safe and responsible manner.

All members of staff will be encouraged to proactively consider ways in which they can be fully involved in and committed to all aspects of this policy.

Shift F5 Ltd wishes to involve its employees in all aspects of this policy and invites every employee to submit ideas for improving its environmental record and approach.

All ideas submitted to Shift F5 will receive serious, objective consideration.